

LOUISIANA BOARD OF PROFESSIONAL GEOSCIENTISTS

9643 Brookline Ave., Ste. 101, Baton Rouge, LA 70809



REGULAR MEETING OF LBOPG

Tuesday, June 23, 2015, 1:00 P.M.

Louisiana Engineering Society Building Conference Room
9643 Brookline Ave., Baton Rouge, LA 70809

MINUTES

Chairman Kumar called the meeting to order at 1:00 p.m., June 23, 2015.

He then commenced Roll Call.

Present: Madhurendu Kumar, John Johnston, Arthur Johnson, Kelli Hardesty, Lloyd Hoover, William Finley, and Daisy Pate, Board Members. Ethel Graham, Legal Counsel. Georgeann McNicholas, Executive Secretary. Mag Lockhart, Assistant Executive Secretary.

Absent: William Meaney, and Todd Perry, Board Members.

Quorum established. Roll Call sheet was circulated for signatures.

Meeting Minutes: Meeting Minutes of 05/26/2015 and 06/02/2015 were reviewed. Johnston made a motion that the Board Meeting Minutes of 5/26/2015 and 06/02/2015 be approved. Seconded by Johnson. Motion carried unanimously.

Treasurer's Report: Johnson presented the Treasurer's Report for May 2015. Motion to accept the Treasurer's Report was made by Finley, seconded by Johnston. Motion carried unanimously.

Licensing Application Review Committee – Hardesty read the numbers of applicants recommended by the Licensing Application Review Committee for a Louisiana Professional Geoscientist license as follows: 2,4,5,7,9,13,14, 15,16, 19, 20, 22, 23, 24, 25, 28, 29, 32, 34, 35, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47,50, 51, 53, 54, 55, 56, 58, 59, 60, 61, 62, 63, 64, 65, 67, 68, 69, 70, 74, 75, 76, 77, 78, 79, 80, 82, 84, 85, 88, 89,91, 92, and 93 of the Licensing Review Committee List for June 23, 2015. Johnston motioned to accept the recommended list of applicants as read. Seconded by Johnson. Motion carried unanimously.

Licensing Examination Committee - No report at this time.

Complaint Review Committee – No report at this time.

Hearing Committee – No report at this time.

Comity/Reciprocity – No report at this time.

Office Committee – Johnston reported that the office needs a shredder. Recommendation is for LBOPG to purchase the Ativa 16 sheet, Micro-Cut for \$149.99 from Office Depot. Discussion ensued regarding what to do with paper transcripts once scanned and uploaded. Determined that the transcripts are uploaded to computer, backed up onto a flashdrive, uploaded to Business Catalyst's background at www.lbopg.org and should also be encrypted and saved on cloud server prior to shredding. Johnston reported that a USPS account has been opened for LBOPG. Johnston reported that the office needs a second computer for the day each week that the Assistant Secretary is working in the office. Johnston and McNicholas compared computers and

numerous stores. Recommendation is the Dell Inspiron 17 5000 Series Touchscreen Laptop for \$649.00 from Costco. Johnston made motion that the recommended shredder and computer be purchased. Seconded by Finely. Unanimously carried. Discussion ensued regarding the payment of the computer to provide the appropriate documentation of purchase. Johnston made a motion that it be handled by the Office Committee. Seconded by Johnson. Motion carried unanimously.

Rules – Delivered to the Legislative Fiscal Office for approval on 06/10/2015. McNicholas followed up on 06/17/2015 and will follow up on a weekly basis. They have been assigned to Drew Danna, Fiscal Analyst. Johnson raised the question concerning continuing education limitations and issues that may come up. He requested that all board members review and develop a list to be posted on the LBOPG website. Discussion ensued. Hoover said he has a list he can provide to LBOPG to assist. Tabled to July meeting for full discussion to include exceptions will be, what areas of disagreement will be, a list of what will and will not be accepted. Noted that purpose of continuing education needs to be clearly stated.

Website – McNicholas reported that Usable Creative has been adding fields to the background adding the information from the Excel Spreadsheet created by Tatman Group and the Licensing Roster created by McNicholas. This information will build the database and assist with the creation of an automated renewal notification system. McNicholas requested clarification from Graham concerning the Act's requirement that renewal Acknowledgment letters must be sent by postal mail.

Legal Counsel's Comments – Graham confirmed that under 37:711.20 of the Louisiana Professional Geoscience Practice Act, the Acknowledgement for renewal must be letter mailed by regular mail to the licensees.

Other Business - (1) Compilation of list of geoscience specific work tasks. Pate stated the ASBOG has one which she will distribute to LBOPG members. Discussion ensued. LBOPG will review and discuss further at July meeting. Johnston sent ASBOG list to LBOPG members. (2) Johnston made motion that LBOPG meet once a month on the 2nd Tuesday of each month unless there is a need for a special meeting. Johnson seconded. Discussion ensued. Motion passed unanimously. (3) McNicholas presented two seals that could be used on the PG license plate. Johnston made motion to use seal with rock hammers. Pate seconded. Motion carried unanimously.

Johnson motioned to adjourn meeting, seconded by Johnston. Motion carried unanimously.

Kumar adjourned meeting at 1:50 p.m.